

Jermyn Borough
Council Minutes
March 19, 2026

The Jermyn Borough Council met on Thursday, March 19, 2026, at 7:00 p.m. in the Council Chambers of the Jermyn Borough Building, 440 Jefferson Ave, Jermyn, PA 18433.

The meeting was called to order by President Frank Kulick, who led the Pledge of Allegiance.

On roll call, the following members were present: Bobbi Ann Davis, Frank Kulick, Doug Bowman, Jeff Morcom, Carl Tomaine, Kevin Napoli, Chris Cook, and Bob Chase. Also, Mayor Stacey Cook and Attorney Brendan Fitzgerald were present. KBA, NEIC, Jim Perry, Kate Hope, and Stanley Hallowich were absent.

Minutes: J. Morcom made a motion to accept the minutes of 2/19/26 as presented, and seconded by K. Napoli. All in favor, motion carried.

Treasurer's Report/Bills Payable: S. Lee read the treasurer's report:

Checking/Savings	
American Rescue Plan Fund	92,610.22
Capital Reserve - DPW	1,275.21
Capital Reserve - Police	5,129.82
Crime Watch Fund	222.69
General Fund - Community	46,692.45
General Fund - FNB	2,280.61
Holiday Lights Fund	400.59
Investment - General Fund	1,180.68
Investment - Liquid Fuels	25,998.43
Investment - Paving Fund	1,192.93
Investment - Recycling	129.92
Investment - Refuse	185.98
Liquid Fuels - FNB	54,033.17
Petty Cash	194.00
Recreations Fund	22,819.81
Recycling - Community	10,141.26
Refuse Checking - FNB	48,354.49
Total Checking/Savings	312,842.26
Accounts Payable	
200000 · Accounts Payable	786.13
Long Term Debt	0

A motion was made to accept the treasurer's report and pay current bills by C. Cook. Seconded by C. Tomaine. All members in favor. Motion carried.

Ratified Bills Paid on 3/2/26 & 3/13/26: Motion was made to accept bills paid on 3/2/26 & 3/13/26 by J. Morcom. Seconded by C. Cook. All in favor, motion carried.

Correspondence: F. Kulick read a letter received from Senator Rosemary Brown, requesting a personal meeting with the council. She finds these meetings are helpful to ensure the community's needs are being represented in Harrisburg, or to help with State grants and discussing legislative proposals. Council agreed to accept the request and ask that she come to one of the future council meetings.

Secretary Report: S. Lee advised that the 2025 LSA funding expenditures have been reported, and the 2025 recycling reporting has been completed for our grant funding. As requested, the bank loan rates have been collected for our possible 2026 three-year loan to cover the funding for our paving and sewer projects on the reimbursable grants received in the amount of \$415,300.00. The rates came in as such: Community Bank with a 4.54% rate, HNB Bank with a 4.73% rate, and FNB Bank with 4.30% rate.

A motion was made to accept the quote given by First National Bank with a rate of 4.30% for the three-year loan by K. Napoli. Seconded by J. Morcom. All members in favor. Motion carried.

Public Comment: Shelia Wilkes and Diane Pachucy from Riverview Lane. addresses the council with their concerns as to the roadway in front of their properties coming apart, and pieces of the broken blacktop ending up on their property. Council advised that a grant was already submitted for this year for another paving project to include this roadway and have it repaired. In the meantime, they will send down the DPW to see what patching, if any, can be done in the meantime to help resolve this issue.

Deana Vaverchak, 33 Old Mill Road, had her curb that was built to keep the water from flowing over the road and into her property. Over the winter, the plow had taken the majority of this curbing out. Was wondering if the council would be able to help with this issue. They advised that they will see what can be done about having the curb repaired.

Charles McAndrew of Roosevelt St. wanted to offer his time as a volunteer or assistant coach for Jermyn Baseball Little League. The council had advised him that Jermyn doesn't have a team for the town, as not enough kids had signed up for the season.

Henry Houser of Madison Ave. made a request to the council for a partial refund on his 2025 garbage fee, as he had stopped placing his garbage out to the curb after multiple issues he has had with their services, including the cans not being emptied and litter from the cans being left in the roadway and the right-of-way in front of his property. Council advised that they would not be able to issue a refund, as no matter what, the borough still gets charged for the property per the contract. They will discuss the issues with management at J.P. Mascaro to get them corrected.

Norlack Resolution: Motion to pass Resolution 04-2026, A resolution of the borough of Jermyn Authorizing the adoption of the 2026 Northern Lackawanna Multi-municipal comprehensive plan by C. Cook. Seconded by C. Tomaine. All in favor, motion carried.

Professional Reports:

Police: S. Cook advised on the police incident report for the last month. Also, a meeting was held with our new IT about our equipment in the office and the patrol cars, and what they have to offer. They have also attended the Lackawanna County Chief of police meeting, the Lakeland School District Safety meeting, and enrolled in the E3 School Safety App. The Tasers have been obtained from the Archbald police department. Officers have attended the recent mandatory police training and are working on furthering their education.

Motion to allow the purchase of a new computer for the police chief at the amount of \$2,859.57 by F. Kulick. Seconded by K. Napoli. All in favor, motion carried.

Fire: Absent

EMA: Absent

Solicitor: B. Fitzgerald advised after going through the Intermunicipal agreement for the sewer line. Jermyn will be receiving an annual payment from Mayfield for the pass-through, as Jermyn will need to maintain ownership of the line.

Code Enforcement: NA

Grants: None

Zoning: None

Engineer: Absent

Tax Collector: Absent

Mayor: S. Cook received an email from the PA state mayors' association seeking a host location to support education training. I advised we where interest but am waiting for more information to see if we would be a qualified location. Also, I reached out to the school guidance council to discuss a junior council and an itinerary to try to get them more involved.

Committee Reports:

Planning: None

Public Safety: None

Finance: None

Shade Tree: None

Grants: None

MS4: None

DPW: None

Recreations:

Intermunicipal agreement: Motion to pass Resolution 05-2026, an Intermunicipal Sewer Service Agreement between Archbald Borough, Mayfield Borough, and Jermyn Borough regarding the provision of sewer service for the proposed development located in Mayfield Borough and Archbald Borough to be served by Mayfield Borough and Jermyn Borough sewer facilities by K. Napoli. Seconded by C. Cook. All in favor, motion carried.

LRSB Support letter: F. Kulick advises that a request was received from the Lackawanna River Basin Sewer Authority, which is seeking Federal Grant Funding to construct improvements to our wastewater treatment plant located in Archbald Borough, Lackawanna County. This facility provides wastewater treatment service for all, or portions of, the communities of Fell Township, Carbondale City, Carbondale Township, Mayfield Borough, Jermyn Borough, Scott Township, and Archbald Borough. They are requesting a letter of support from the local communities served by this plant to aid in the application process.

Council agreed to sign the support letter request.

250 celebrations: S. Cook and B. Davis discussed some of the fliers they will be sending out for the America 250 celebrations and activities they are discussing. There will be chances for the school district kids to get involved. They would like to get with the solicitor to go over some of the ideas they have to make sure they are not potentially violating any laws or rules. All council members have been given a

copy of these ideas and their meeting minutes to make sure everyone is informed and up to date on current discussions.

Police vehicle: F. Kulick advised that, due to the current need for a police vehicle, and it will take time for any grant funding to be approved, he is requesting the allowance for the leasing of a police vehicle with the option to buy, so that we are not delaying obtaining the required vehicle.

A Motion by C. Cook to obtain the 3-year lease for the police vehicle. Second by C. Tomaine. All in favor, motion carried.

A Motion by C. Tomaine to allow Chief Arthur to handle the paperwork for the leasing of the new police vehicle. Second by J. Morcom. All in favor, motion carried.

Spring paving: We are requesting that the contractor be contacted to ensure we are first on the list for paving, and advise that we are obtaining a loan to cover the payments.

Zoning ordinance revision discussion: Tabled for next meeting.

New business: F. Kulick asked if the council was willing to make a \$500.00 donation to Mayfield Little League to help with the repairs from the vandalism made to their field and concession stand.

Motion to allow the donation to Mayfield Little League of \$500.00 by K. Napoli. Seconded by J. Morcom. All in favor, motion carried.

Executive Session Council convened into executive session at 8:35 pm to discuss litigation matters. Council reconvened from executive session at 9:00 pm.

Adjournment: A motion was made to adjourn by J. Morcom. Seconded by C. Tomaine. All members in favor. The meeting adjourned at 9:02 pm.



Respectfully submitted,

Shannon Lee, Secretary/ Treasurer